



ARUN MUCHHALA GROUP

SAI SHIVA EDUCATIONAL TRUST'S

ARUN MUCHHALA INTERNATIONAL COLLEGE OF HOTEL MANAGEMENT

AFFILIATED TO UNIVERSITY OF MUMBAI

SSET/AMICHM/Appointment Order/907

Date: 05.06.2023

To,

Mrs. Savni Pradhan

403, Laxmi Park, Opposite Pratap Cinema,

Kolbad Road, Thane (W) 400601

Ref: Appointment for the Post of Assistant Professor.

With reference to your application dated 23.05.2023 for the above mentioned post, we are pleased to offer you the Post of "Assistant Professor" on the following Terms and Conditions:-

1. Your Appointment is purely on Adhoc basis from 1/06/2023 to 31/5/2024 for academic year **2023-24**. The Employment shall be for a period of **1 Year** from the date of Joining and stands automatically terminated on the expiry of the above period of 1 Year or the completion of the academic year without requiring the management either to give any notice or compensation on such termination.

2. Your pay scale will be as follows :

Gross Salary	Rs 27000/-
Less Provident Fund	Rs 1800/-
Less professional Tax	Rs 200/-
Net Salary	Rs 25000/-

3. During your tenure you are eligible for one casual leave per month and will not be eligible for other leaves such as Sick Leave, Earned Leave and Vacation.
4. The management shall not entertain external intervention in respect of your grievances with the management. You are required to address your grievances, whenever necessary, to the Management through proper channel only. Any violation of the clause shall be treated with contempt and as a violation of the Terms & Conditions of employment with the management and shall be held against you in your confidential Report.
5. Your services are transferable from one place to other, which you will have no objection, your services are liable to be transferred to any other section / Department solely at the discretion of management with or without extra remuneration or benefits. Your refusal to the same shall invite strict action.
6. You will maintain congenial atmosphere in College and adhere to guideline and rules and regulation of college.

PTO



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7. Under no circumstances will you get involved in activities detrimental to the name & goodwill of the College, which will hamper our productivity or create a conflict of interest.
8. As Assistance Professor of the college you will abide by general terms and conditions of conduct and service rules in force as framed and amended from time to time by college.
9. In addition to the duties that may be assign to you from time to time by the college you will be responsible for discharging job responsibilities of assistant professor as per norms laid down by university of Mumbai.
10. Your services are liable to be terminated by giving One month notice or payment of One month salary in lieu thereof subject to condition that the notice period given by you should not fall during current term or instructional period.
11. It shall be your responsibility to update yourself with latest curriculum and teaching methodology.
12. Your service will also be liable for termination for suppression of any information or for furnishing any liable information with a view to obtain employment.
13. You shall not take up employment with any other college during the period of service in establishment.

Please confirm your acceptance to above terms having been correctly reproduced and being agreed upon by making your endorsement below.

Thanking you,

Yours faithfully,

Bipin Jadhav
Principal

26/05/2023

Received the Original Copy
C103, Laxmi Park opposite
Pratap Cinema Kolbad Road Thane (W)

Signature of the Employee with date
And residential address

